September 2021

To: Leaders & Parents of 4-H Members

Re: End of Year & Reenrollment

Another 4-H year is drawing to a close on September 30, 2021, and enrollment forms for the upcoming 2021-22 4-H year are available. Re-enrollments are due in the Extension Office by 3:30 p.m. Friday, November 5, 2021. **The cost of enrollment is $20 per family**. Please have checks made out to Cornell Cooperative Extension. **Reminder to all who wait until the last minute to enroll your child in 4-H: There will be a late fee of $15 if youth have not been re-enrolled by December 31, 2021. Additionally, no new or re-enrollments will be accepted after June 1, 2022 for the 4-H year.** 4-H’ers who have not re-enrolled for the New Year should not be participating in 4-H events and activities per insurance policy.

Applications for achievement certificates are available online and are due to the 4-H office for review by September 30th. After reviewing the applications, the 4-H Office will print the certificates, which will be given out at the 4-H Year-End Celebration. **This year the Year-End Celebration will be held in person at the Extension Farm. We are planning on holding the event outdoors and we will present all of our awards and certificates to our recipients at this celebration. The exact date of the Year-End Celebration is still being determined and all of our 4-H families will be contacted with the complete details of the occasion by the end of September.**

To receive a certificate 4-H’ers must submit their permanent record book to their club leader or parent (for Independent Members). The club leader or parent will review the books.

1. To receive a 4-H Achievement Certificate:
	1. 4-H’ers must complete an application available online and submit it to their club leader or parent for verification and signature.
	2. Club leaders must submit ALL applications to the Extension Office with the club’s Final Report by **3:30 pm on Thursday, September 30th**
	3. Please note… club leaders and parents will use 4-H’ers record books to verify work, but are not required to submit them with the applications. Extension trusts that applications signed by the club leader or parent were appropriately verified.

If you have any questions, please contact Tamara Hill or Maureen Ring at 379-9192.

Sincerely,

Tamara Hill

4-H Youth and Family Team Leader